

**LATIN AMERICAN MOTORCYCLE ASSOCIATION  
3519 W. FULLERTON AVENUE  
CHICAGO, IL. 60647**

**INTERNATIONAL BY-LAWS**

**AND**

**BROTHERHOOD**

**INTRODUCTION**

*The Latin American Motorcycle Association (L.A.M.A) was founded in 1977 in Chicago's notorious Humboldt Park neighborhood. From its inception L.A.M.A. was intended as a Touring club with truly Democratic ideals. A lone chapter until the first chapter was started in Miami in 1995, it became a national association when the first national president was elected in 1996.*

*In 1999 LAMA became an International Association with chapters in Puerto Rico, Mexico and U.S.A. & Cuba*

*Presently it has also added chapters in Chapters in Uruguay, Venezuela & Australia.*

*LAMA was intended as the club of the 21<sup>st</sup> century and is a work in progress to be continued by the flow and ideas of new members in near and far off lands!*

*These by-laws were compiled through 27 years of experiences. It was not intended so that we carry a dictionary of rules to have few short hours of fun. There are times when difficulties occur and that's when they come in handy.*

*LAMA by-laws can only be passed into law at an International meeting, usually at the international Rally.*

*Mario Nieves*

# 1-B

## INTERNATIONAL BY-LAWS

### ARTICLE I NAME

- Section 1 This organization shall be known as: Latin American Motorcycle Association (L.A.M.A)
- Section 2 Unauthorized use or abuse of the name or logo shall be grounds for dismissal and/or termination of an individuals membership or the affiliation of a chapter and/or legal action.

### ARTICLE II CHARACTER

- Section 1 The Latin American Motorcycle Association is a humanist association that does not distinguish between race, color, nationality, ethnic origins, religion, gender, age, social class, motorcycle brands, etc. L.A.M.A. members share a passion for motorcycles that unite us in a brotherhood with Democratic ideals.
- Section 2 The Latin American Motorcycle Assoc. is a Not for Profit, apolitical association and shall not take active participation in political campaigns, have no affiliation with any political parties or any activities that may cause a negative effect on the reputation of the association.

### MISSION

- Section 1 L.A.M.A. was created to organize recreational activities for it's members such as tours, picnics, campouts and a host of other social activities that benefit the members.
- Section 2 LAMA must provide safety education for the membership and the public at large through classes, instruction at chapter meetings, televised programs, videos, workshops, etc. that promote the safe and legal use of motorcycles.
- Section 3 LAMA International will act as the official International governing body for the sport of Moto-Tourism. LAMA must provide and promote Moto-Touring sports competitions on local, national and International levels.
- Section 4 Although L.A.M.A. is not a charity and our mission is motorcycling, as an integral part of our respective communities, LAMA chapters are expected to organize some charitable events on behalf of those less fortunate. This can be achieved through toy drives, food drives, blood drives, fund drives and a host of other activities.

## **ARTICLE III MEMBERSHIP**

- Section 1 LAMA membership is open to all individuals who possess a legally registered motorcycle with an engine size of 650cc or larger, a valid motorcycle license and insurance where required.
- Section 2 LAMA Members can not be members of any other motorcycle club, association or organization without written approval of the International Committee.
- Section 3 A member who is delinquent or has been suspended from a chapter can not be allowed to transfer to another chapter until such delinquency or suspension has been lifted by their original chapter.
- Section 4 A member who has sold his motorcycle has a period of 90 days to show purchase of another motorcycle. After 90 days without owning a motorcycle the chapter membership will be terminated and their colors must be turned in. The individual can maintain an associate membership until he purchases another motorcycle.

## **ARTICLE IV QUALIFICATIONS**

- Section 1 Any person desiring membership to the Latin American Motorcycle Association shall make application upon a form to be furnished by the L.A.M.A. International head quarters in Chicago, IL. U.S.A.. You must fill out the application for International membership and send it to the Chicago Headquarters with a forty dollar (\$40) check payable to **Latin American Motorcycle Association 3519 W. Fullerton Avenue, Chicago, IL. 60647**. You will then receive an International membership patch to be worn on the front left side of your official black leather vest (below name tag). You will also receive a membership card. You will receive a "P" patch, to be worn on the back of the vest for a period of no less than 6 months. The date on your application is the official start date of your L.A.M.A. membership. The International membership fee is due on or before January 1 of each year, regardless of your starting date.
- Section 2 You must be sponsored by a chapter member who is willing to be your mentor and who must sign the application along with the chapter president.
- Section 3 You must own a legally registered motorcycle with a 650 CC displacement or larger and be willing to drive it to LAMA sponsored activities, tours, etc.
- Section 4 You must be presently employed and show proof thereof. If retired or on disability, you must show proof thereof.
- Section 5 You must have a current motorcycle license, current motorcycle registration, and proof of insurance.
- Section 6 You agree to attend at least one monthly meeting per month, take active participation in LAMA sponsored events and perform at least one duty per month on behalf of the chapter
- Section 7 Once accepted by the chapter, the prospect must wear a " P " patch for a period of at least six months or more, to be worn on the back of a black leather vest with no other decorations on that back.
- Section 8 In the event of membership termination or resignation, the member agrees to return all colors (patches worn on back of vest) to L.A.M.A. and accepts the fact that there will be no cash refunds for such.

## **ARTICLE V DAMAS, ASSOCIATE, SPOUSAL, AND HONORARY MEMBERSHIP**

### **DAMAS de L.A.M.A. Patches**

- Section 1      Damas de LAMA patches to be awarded to full color female chapter members who are paying chapter membership dues, own and ride their own motorcycle.
- Section 2      Damas de LAMA patches are not for spousal members, but a female spousal member can graduate to a DAMAS de LAMA without having to go back to wearing a "P" patch.

### **ASSOCIATE MEMBERSHIP**

- Section 1      An associate member is an individual who supports the Latin American Motorcycle Association but may not have the time to fulfill the requirements of a chapter member. The associate member has the privilege to participate in all L.A.M.A. activities hosted throughout the world. Associate members are members at large and do not wear colors but wear the distinctive International Associate member's patch and yearly renewal rocker.
- Section 2      The individual will be provided with an application from an existing chapter president and pay an annual associate membership fee of forty dollars (\$40) made payable to **Latin American Motorcycle Association, 3519 W. Fullerton Avenue, Chicago, IL. 60647.**
- Section 3      The official start day of the associate membership will be the 1<sup>st</sup> of January. If an associate membership is dated on any other date, the membership will be retroactive to January 1<sup>st</sup> of the year membership began.
- Section 4      International Associate members have neither voice nor vote in LAMA matters

### **SPOUSAL MEMBERSHIP**

- Section 1      An active member can acquire colors for a wife/husband, girlfriend/boyfriend by having the significant other fill out an application for an International spousal membership, circle spousal on the application have the active member sign it where it says, sponsor and pay the International membership fee which will there after be due. on January 1 of each year, payable to **Latin American Motorcycle Association, 3519 W. Fullerton Avenue, Chicago, IL. 60647**
- Section 2      Spousal members do not serve a prospective 6 month period. The spousal member qualifies to wear the same colors (logo) as the active members. If the active member wears a "P" patch, that is what the spousal member qualifies to wear. If the active member wears full colors, that is what the spousal member qualifies to wear.

- Section 3 Spousal members do not have a voice or a vote in L.A.M.A. decision making. They can voice opinions or suggestions in meetings since they are always involved in supporting their spouses and respective chapters
- Section 4 In the event of a break up between the active member and the spousal member, the spousal member must return the LAMA colors (logo) which are worn on the back of the vest, back to the active member. The international membership will continue until the end of the year at which time it must be terminated if requested by either party.
- Section 5 In the event a full member is terminated or resigns (with the exception of retirement); the spousal member must turn in their colors along with the full member's to the chapter.
- Section 6 Spousal members who decide to ride their own motorcycle and join the chapter as active members do not have to go back to wear a "P" patch to become chapter members. They simply start paying chapter dues and buy the "DAMAS DE LAMA" patch.

### **HONORARY MEMBERSHIP**

- Section 1 Honorary membership may be extended to select individuals, such as public officials, law enforcement officials, presidents of organizations etc, who have gone above and beyond the call of duty on behalf of LAMA. The chapter president shall notify the National committee to receive approval to extend an honorary membership to the selected individual. The National President will notify the International committee who will look the application over to award final approval.
- Section 2 Honorary membership is permanent. Honorary members shall have no requirements placed upon them by the association or it's chapters. Honorary members are expected to conduct themselves in an honorable manner and can have their membership terminated for bad conduct.
- Section 3 Honorary members do not pay dues within the chapter nor have a voice nor a vote in LAMA matters..
- Section 4 Honorary memberships will be reviewed by the chapter's executive board on an annual basis for updating of personal data.

## **ARTICLE VI RULES OF CONDUCT**

- Section 1 Absolutely no fighting is tolerated among the members. This is considered a very serious offense and cause for termination of membership.
- Section 2 LAMA members can not be involved in any illegal activities including theft, drug use, drug sales, sale of stolen goods, prostitution, gambling, etc Nor will these activities be tolerated in the clubhouse or during any L.A.M.A. sponsored events.
- Section 3 All women are to be treated with respect and as our equal.
- Section 4 Absolutely no hot rodding, burnouts, wheelies, or any reckless driving which is deemed unsafe and/or illegal, in front of the clubhouse, at events or runs, will be tolerated. All local traffic laws will be obeyed.
- Section 5 A member deemed too intoxicated to operate his vehicle in a safe manner will have his/her keys taken away from them by the highest ranking officer on site, forcibly if necessary.
- Section 6 Never put anyone before my L.A.M.A and I.M.A brothers and sisters, especially my self.
- Section 7 Be courteous to all visitors at our clubhouses and make them feel welcome. Never bad mouth or discuss internal club problems in front of visitors. Save all your comments for the meetings.
- Section 8 Never under any circumstance make fun of, curse, belittle, humiliate or disrespect another member, spouse or their company.
- Section 9 Leave the clubhouse or other designated location and return with the club on every event participated in. Never will a brother or sister be left behind whose bike breaks down or acquires problems along the way.
- Section 10 In the event a member has to drive a vehicle. They will do their best to stay behind the pack and serve as an additional emergency vehicle to the group.
- Section 11 All full members will do their best to guide prospective members in a positive way without ridicule or badgering.
- Section 12 Never use racial jokes and respect everyone regardless of nationality, race, creed, color, religion, gender, age, or social status.
- Section 13 All members of L.A.M.A will respect L.A.M.A or I.M.A officers regardless of chapter as my own leaders.

- Section 14 Treat all associate members like chapter members and as my brothers and sisters.
- Section 15 All other undesirable conduct by members will be decided by the highest ranking officer present and dealt with accordingly.

## **ARTICLE VII RUNS AND TOURING**

- Section 1 When participating on runs or rides, members should be on time. All members should be given a 30 minute grace period.
- Section 2 All members should strive to leave together and return together on all activities.
- Section 3 All driving should be done in "staggered twos " with the highest ranking officer in front or any other driver designated by the highest ranking officer.
- Section 4 Members will ride in formation according to rank and then seniority. Passing will not be tolerated when riding in ranks.
- Section 5 All members participating in a run or ride should have a full tank of gas before arriving at the starting point.
- Section 6 All local traffic laws will be followed and respected.
- Section 7 Know all hand signals so we can safely communicate when riding and make sure you telegraph them to riders behind you.
- Section 8 Rest stops will be determined by the highest ranking officer present or a road captain . Runs or rides should not go any further than the distance necessary to refill the smallest tank on the trip. The highest ranking officer will decide the length of time of the rest stop.
- Section 9 Road captains and other members should be certified in first aid and CPR and carry a trauma kit in case of an emergency.
- Section 10 When inclement weather is evident, the road captain or highest ranking officer will determine a safe pull-off location to put on rain gear.

## **ARTICLE VIII AMENDMENTS**

- Section 1 **1980** - No officer can terminate a member. Once a prospect is promoted to full member status, the only way his membership can be terminated is by a simple majority vote in an official meeting.
- Section 2 **1981** - Women are to be accepted as full members and accorded the same privileges as men and the criteria for women's membership must be the same as for men.
- Section 3 **1983** - Officers of L.A.M.A must be full members. Spouses of members cannot hold office. In the case of a husband and a wife who are both full members. Only one can hold office. If both were to hold office it would be a conflict of interest and unacceptable.
- Section 4 **1985** - Any member who has not paid dues for a total of (4) months will lose all privileges automatically. (NO Vote Needed) Terminate his membership automatically and must turn his/her colors to L.A.M.A.
- Section 5 **1996** -The L.A.M.A colors (name and logo) are solely the property of the Headquarters Chapter in Chicago. The colors are to be accorded the same respect as the flag of a country.
- A) The name and logo of L.A.M.A are permanent. No committee, elected official, chapter, or individual can change, mutilate or redesign them.
  - B) The logo contains a single star in the center of the geometric inset. The single star represents the fact that all LAMA is one club. The colors of the geometric inset on the wings should match the colors of the national flag where each chapter resides but are not intended to be a copy of the flag. In countries where the colors of the flag are similar, they should wear the same logo. LAMA must strive for less differences between nations.
  - C) Colors to qualifying members should only be awarded at official meetings, unless a special event is designated by the President to award the colors. Awarding of the colors should be a ceremonial event (like a graduation).
- Section 6 **2000** - In the event of a mortal accident of a chapter member, L.A.M.A International will donate a sum of no less than \$500.00 to whomever is deemed financially responsible for the funeral arrangements of said member.

- Section 7     **2004** – In addition to the International Committee  
The approval of the usage, sell for profit and distribution of the L.A.M.A logo and name is loaned to the National committee of each nation to sell official merchandise to the chapters and the members. All official merchandise must be obtained from the National committee of each nation. Chapters can use the name of the association for merchandise but not the official logo.
- Section 8     2004 – Spousal members of a deceased chapter member will be able to maintain their spousal membership and be awarded the same privileges as other spousal members. These widows will not have to pay admission into any LAMA function in any LAMA events.
- Section 9     2004 - A member who has been disabled in an accident can be awarded a “Disabled Retirement Membershio” even though he may not be able to ride a motorcycle and will be awarded the same privileges of chapter members.

## **ARTICLE IX L.A.M.A NAME AND LOGO**

- Section 1 The L.A.M.A name and logo is a registered trademark and protected by copyright laws. The L.A.M.A name and logo is owned by the International committee in Chicago. The National committee of each nation have been granted rights to make jewelry, t-shirts, or display the L.A.M.A name and logo on merchandise it chooses for sale to their chapters and members to raise funds for their respective committees.
- Section 2 No member will have the authorization to make, sell, or distribute the L.A.M.A name and logo.
- Section 3 The L.A.M.A name and logo are registered as a “collective membership mark” that distinguishes membership in L.A.M.A. Official chapter patches and official T-shirts bearing this logo can only be sold to or worn by official members.
- Section 4 The use of the LAMA name and/or logo to promote commercial products or services can only be authorized by the LAMA International Committee. Contracts and negotiation of royalties and fees can only be determined and/or authorized by the LAMA International Committee.

## **ARTICLE X DUES**

- Section1 International dues must be paid annually by all chapter members as well as all spousal members and will be due on January 1<sup>st</sup> of each year. A late fee will be charged after January 31<sup>st</sup>. All membership privileges will be terminated after January 31 for those members who have not paid their dues. Membership is officially terminated on March 31<sup>st</sup> for members who have not paid their International dues and they must return their colors to LAMA.
- section 2 Associate members pay only annual International membership dues and are due on January 1<sup>st</sup> each year.
- Section 3 Chapter member’s dues are to be determined by each chapter Rules for expulsion for non-payment of chapters dues to be determined by each chapter.

## **ARTICLE XI SUSPENSIONS AND EXPULSIONS**

- Section 1 To be determined by each chapter by majority vote on a case by case basis.
- Section 2 Discipline should be enforced in 3 steps;
1. A personal interview with a verbal warning, documented
  2. Removal of the center patch for a predetermined period.
  3. Permanent expulsion from the chapter

## **ARTICLE XII REINSTATEMENT**

- Section 1 Any member whose membership is suspended as provided in Article XI may have his/her membership reinstated on such terms, as their chapter board deems appropriate. Members must make sure all back dues, etc., are paid before reinstatement.
- Section 2 All members acquiring reinstatement must be presented to the chapter board by the chapter president.
- Section 3 If a member is expelled from a chapter the International or National committee has the right to determine on a case by case investigation, if the member can be moved or reinstated to another chapter.
- Section 4 If a member leaves the chapter in good standing and turns in his/her colors to the Chapter President the member has thirty (30) days from the date he/she has resigned to approach the President and Board of Directors and request to be reinstated back into the chapter. If the thirty day period has elapsed, the member, at the discretion of the chapter president, shall start with the "P" process for a period of 60 days. After the 60 day period the chapter membership will decide by a simple majority vote if the individual can be graduated to full member.

## **ARTICLE XIII LEAVES OF ABSENCE**

- Section 1 To be determined by each chapter using the following criteria;  
To receive a leave of absence a member must apply in an official membership meeting. If accepted the member must leave all colors in his possession in the care of the chapter president. If the member returns on the agreed time, the colors must be returned to the member.

## **ARTICLE XIV MEMBERSHIP MEETINGS**

Section 1 Membership meetings must be held at a minimal of one per month.

Section 2 Times and dates are determined by the chapter.

## **ARTICLE XV TRANSFERS**

Section 1 A member may transfer to another chapter in certain circumstances. Example; a member moves to a different state or town and another L.A.M.A chapter is closer to the member. The president of the chapter the member is transferring to must receive a letter from the chapter president of the old chapter approving the transfer of the member.

Section 2 The president of the member's current chapter will notify the National committee of the pending transfer so the National committee can keep current records of the members across the nation. The National committee will make a decision if the pending transfer will be approved.

Section 3 The member requesting the transfer must be in good standing with the current chapter.

Section 4 If a transfer is approved the member will surrender the city patch to the chapter president of the former chapter. The member will wear the new chapter's city patch and this will be considered their home chapter.

Section 5 If a member has been expelled from a chapter The International or National committee has the right to determine on a case by case investigation, if the member can be transferred or reinstated to another chapter.

## **ARTICLE XVI ELECTIONS**

- Section 1 Elections for executive office and board members will be held every (2) years, unless it is required earlier due to a decision of the executive board.
- Section 2 Nominations for the elected positions will be brought to the chapters members (60) days before the election.
- Section 3 Only members in good standing within the chapter may be nominated for an executive position.
- Section 4 For the position of President or Vice-President, only members in good standing who have been with the chapter for a period of (1) year may be nominated.
- Section 5 In the case a new chapter has been formed by the International and National committee, the International and National committee will decide who is qualified to hold the position of President or Vice- President.
- Section 6 On the day of the elections, only full members will have the right to cast a vote for a nominee.
- Section 7 The voting process will be held as a secret ballot. A form listing all of the nominated candidates will be given to the members. The member will choose who is best qualified for the position. After the voting is conducted, the president of the chapter will tally the votes in the presence of two other full members to preserve the integrity of the voting process.
- Section 8 The entire board or any individual board officer may be removed from office at any time by majority vote of the voting members of the chapter. If any or all officers are so removed, new officers will be elected at the same meeting and will hold office for the remainder of the term.

## **ARTICLE XVII**

### **Chapter Status**

- Section 1 When a group is granted sanction to start a chapter in their respective area they are called an "Organizing Chapter". Sanction to start a chapter can only be granted by the International Committee. An organizing chapter has the advantage of not having to fully comply with all by-laws concerning elections and officials until they gain official status
- Section 2 An Organizing Chapter is under the direct supervision of the International Committee until they are granted official chapter status. After being granted official chapter status the chapter will be under the supervision of their respective National Committee

- Section 3 An organizing chapter can be granted official status after a period of no less than 12-18 months. The following requirements must be met;
- A. Must have no less than 15 chapter members.
  - B. Must be nominated by International President or Int. Vice Pres. before the national Committee of their respective nation by mail, in person or otherwise.
  - C. The national Committee will then pick an official function or activity and notify all presidents at least 30 days prior to the event. The presidents and Vice Presidents of the chapters and the National officials present at the event will, through a simple majority vote, decide if the Organizing Chapter will be admitted as an official chapter of LAMA.
  - D. A chapter is expected to prioritize participation and support the LAMA activities and functions of other chapters and Brother-Clubs.

Section 5 Upon being voted in as an official chapter the President and Vice President of the chapter will compose part of the National Board of Directors, with a voice and a vote in that committee. In the event that the chapter's membership drops below 15, the chapter will lose both seats on the National Board until that time when it reaches 15 chapter members again.

## CHAPTER AGREEMENT

- Section 1 The chapter agreement is intended as a binding agreement between the Latin American Motorcycle Association (L.A.M.A) having headquarters in the city of Chicago, IL. and every chapter wishing to wear and/or use the LAMA name and/or logo anywhere in the world. These rules dictate what is expected of those who wish to become and remain a chapter of L.A.M.A.
- Section 2 The document must be signed by the L.A.M.A International President and Vice President, the National President and the President and Vice President of the chapter or group applying for L.A.M.A membership.
- Section 3 In essence the contract guarantees that the applying chapter agrees with the ideology of L.A.M.A and will run it self according to the established by-laws of the International and National committee.
- The undersigned chapter also agrees that all L.A.M.A chapters are ONE nation no matter what country, state, or city, said chapter resides within.
- Section 4 The chapter must be registered and run as a NON-PROFIT organization. All sales from T-shirts, pins (i.e. anything with the chapter name and chapter logo) all sales or donations, money raised at L.A.M.A functions become club funds, not individual or personal funds.
- Section 5 Each chapter MUST give a treasury report to the membership at least once per month with a detailed description of all spending and totals funds raised.
- Section 6 By law all chapters must register in their home state. This in no way gives any chapter exclusive rights to the L.A.M.A name or colors (LOGO). The exclusive rights belong to the International Headquarters located in Chicago IL.
- Section 7 Chapters must have Executive Officers as follows: A) President B) Vice President C) Treasurer D) Business Manager E) Secretary
- Section 8 A Board of Directions are decided on a 5:1 ratio (one director for every five members ) excluding executive committee members, and elected by a vote from chapter members for a term of (2) years.
- Section 9 Appointed positions that must be filled by full members. A) Sergeant At Arms B) Two Road Captains
- Section 10 Elections for all offices must take place every two years.
- Section 11 The International President will always be a member of the Headquarters Chapter and will always be elected by Headquarters Chapter. He will be the Executive Officer of all L.A.M.A. One of his many duties is to make sure the rules of this agreement and LAMA by-laws are enforced.

- Section 12 The International Committee will consist of an Executive Committee and a Board of Directors composed of the National President and National Vice President of each nation.
- Section 13 L.A.M.A colors (LOGO) can only be obtained from the International Committee by the Chapter President to award to qualified members. No chapter under any circumstances can fabricate their own colors. Funds raised from these and other items will be used for the International Rally taking place once a year. Official T-shirts and articles sporting the official LAMA logo can also be obtained from the national Committee of each country.
- Section 14 The sequence to obtain full colors is as follows:
- A) Prospective members qualify for local membership by applying for International membership and paying International membership fee. (This will give Prospects an official starting date for all privileges and seniority). At this time Prospects must purchase a " P " patch from the Chapter President. Prospects will also receive an International ID card and a patch from the Headquarter via mail. At this time additional colors can be obtained for a spouse and by applying for a spousal membership.
  - B) At (3) months, the chapter members will vote for the acceptance of the Prospect. This qualifies said Prospect for Probate status. If accepted the Chapter President will award the top and bottom rockers at that time.
  - C) After (6) months, the chapters members will vote to accept the Probate as a full member qualifying the Probate for the center patch awarded by the Chapter President.

**Colors will be only awarded at official meetings in a ceremonial manner.**

- Section 15 The Chapter must make an effort to have every member attend the L.A.M.A International Rally and National Rally held once a year and at least (1) International and National meeting yearly.
- Section 16 The Chapter must have an official place of business, (i.e. Clubhouse) not a domestic residence.
- Section 17 Starting a new chapter is solely the responsibility of the International Committee. No other Chapter can start a Chapter or have a Chapter anywhere else.
- Section 18 L.A.M.A Chapters cannot affiliate themselves with any other motorcycle club or organizations without prior written approval from the International Executive Committee. Nor can LAMA members wear support patches of other motorcycle clubs.
- Section 19 No Chapter members can be involved in any illegal activities, such as drug trafficking, vehicle theft, burglary, gang activity, etcetera or allow any kind of illegal activities to go on within the Chapter or within organized events. Infractions of this nature will lead to termination of membership

**.ARTICLE XVIII**  
**NATIONAL COMMITTEE**

- Section 1 The National Committee is composed of an elected Executive Committee consisting of the following; A) National President B) Vice President C) Treasurer D) Business Manager E) Secretary
- Section 2 The National Committee handles the Chapters of their respective nations and enforces the International and National by-laws.
- Section 3 The National Committee will consist of an Executive Committee and a Board of Directors composed of the President and Vice President of each Chapter in their respective nation.
- Section 4 The National Committee will work closely with all of the USA Chapters to ensure all by-laws and the L.A.M.A ideology are being followed to ensure all of the Chapters are operating as ONE L.A.MA within each nation
- Section 5 Funds raised by the national committees will in part be used, at the discretion of the national board of directors, to fund officers participation in national and international meetings. These funds are also to be used to fund members and officers participation in the International LAMA Rally. These funds will also be used to organize an Annual National event in their respective countries.
- Section 6 National committees should present their chapters with a national treasury report bi-annually.

**ARTICLE XIX**  
**OFFICER DUTIES AND DESCRIPTIONS**

Section 1    The duties and descriptions of the officers of each chapter are as follows:

**CHAPTER PRESIDENT**

- A) The Chapter President is the chief Executive Officer of the chapter.
- B) He/she shall preside at all chapter meetings, enforce order and see that the By-Laws are strictly adhered to.
- C) Perform the duties of the Chairman of the Board.
- D) He/she shall sign all official documents which are authorized by L.A.M.A.
- E) Act as a spokesperson before all business, Government, individual organizations, and agencies.
- F) He/she shall fill a vacancy in any office that is vacant and the term has less than 9 months left except for President or Vice President. If the vacant position has more than 9 months, an election must be held.
- G) He/she shall convey to his/her successor all unfinished business of the chapter.

**CHAPTER VICE PRESIDENT**

- A) He/she shall preside at meetings in the absence of the President and shall otherwise generally perform the duties of President during any absences.
- B) He/she shall perform all of the afore mentioned duties for the President in case of his/her absence and assist the President with chapter business.

**TREASURER**

- A) He/she shall have custody of all financial records of the chapter. The Treasurer shall receive and take charge of all monies belonging to the chapter and keep a record of all monies and expenditures.
- B) He/she shall deposit all monies belonging to the chapter in a designated bank to the chapter account.
- C) There will be minimum of (3) signatures on the bank account.
- D) When withdrawal of funds occur from the chapter account, there will be (2) signatures on the check and approval from the Board of Directors.

- E) Present a monthly Treasurer report to the chapter.
- F) He/she shall keep an itemized record of all receipts and disbursements.
- G) He/she shall convey to his/her successor all unfinished business of the chapter along with monies, records, and checks to the chapter.

### **BUSINESS MANAGER**

- A) He/she shall conduct any purchases as directed by the President (i.e. products, services and materials for the chapter)
- B) Post flyers on chapter events (M/C dealerships, stores, etcetera.)
- C) Receive monthly utility bills, rent and other related bills and determine what will be paid accordingly.
- D) Present a monthly Business Manager report to the chapter.
- E) Gather information on upcoming events and coordinate the events.
- F) Order forms, patches, from Headquarters etcetera.
- G) Conduct duties assigned by the President.
- H) He/she shall convey to his/her successor all unfinished business of the chapter including records, documents, and patches etcetera. to the chapter.

### **SECRETARY**

- A) He/she shall act as recording secretary at all official meetings.
- B) To ensure completion of all chapter correspondence, reports and required forms.
- C) He/she shall receive record and file records of all activities, membership information and business transactions of the chapter.
- D) Handle membership and newsletter mailings.
- E) Prepare an agenda for each meeting.
- F) He/she shall keep a list of members and collect monthly and yearly dues. The secretary shall also keep a list of all associate members and collect dues each year.
- G) He/she shall keep minutes of each meeting and conduct all correspondence.

- H) He/she shall convey to his/her successor all unfinished business of the chapter along with all books, records, documents, and all equipment belonging to the chapter.
- I) Conduct duties assigned by the President.

### **SEARGENT AT ARMS**

- A) Shall attend the door and shall not permit entrance to any person who is not properly qualified by membership or is a duly invited guest unless otherwise ordered by the President.
- B) He shall maintain order at all chapter meetings and functions.
- C) He shall collect all patches and memberships cards upon termination.
- D) Enforce all International, National, and local chapter by-laws.
- E) Head and oversee all security and safety arrangements at all events.
- F) Perform additional duties as directed by Chapter President.

### **BOARD OF DIRECTORS**

- A) The Chapter Board of Directors shall meet at least monthly. Additional meetings shall be called upon petition of three (3) board members. A quorum of four (4) members one of whom must be the President shall be necessary for the transaction of business. The President may vote by proxy at any such meeting.
- B) The Board of Directors shall have a working email address and phone number.
- C) Shall meet for discussion of problems and issues that cannot be resolved by the general membership.
- D) Shall meet for discussion of upcoming issues, new information and to set and agenda for the next scheduled chapter meeting.
- E) Shall properly discuss and investigate all business and important situations to the chapter members, and make a decision in good faith for the welfare of the chapter members.
- F) Shall remain open to communication with officers and members.
- G) The Board of Directors shall not discuss with the general public or other members of the chapter, any issues concerning the particular member or situation which does not affect the chapter as a whole. All records, documents, and discussions shall be kept confidential.

H) The board will accept all grievances from the members in letter form. All pertinent information shall accompany the request. Before a grievance is filed, the member shall go through the proper chain of command to settle the issue. If the issue is not resolved, only then is the member granted permission to file the grievance.

## **ARTICLE XX CHAIN OF COMMAND**

Section 1 All members shall respect the chain of command.

Section 2 The chain of command is as follows:

- A) International Committee
- B) National Committee
- C) Chapter President
- D) Vice President
- E) Treasurer
- F) Business Manager
- G) Secretary

Section 3 When a member has a question or dispute, they shall utilize the chain of command.

Section 4 If the member had utilized the chain of command and the question or issue has not been resolved; he/she can file a grievance to the Board of Directors. If the questions or issue still has not been resolved, the member can contact the National Committee to get a final answer to the issue or question. The National Committees answer shall be final as long as the National Committee follows the National and International By-Laws. The National Committee has the right to summon the International Committee if the question or issue cannot be resolved. The National President shall notify the International Committee and address the question or issue. The answer received from the International Committee shall be final and is not open to further investigation or discussion.

## **ARTICLE XXI UNIFORMS**

Section 1 The L.A.M.A. uniform is composed of black boots, denim blue jeans a black t'shirt and a black leather vest. In tropical countries an ash grey or white t'shirt can be substituted but the whole chapter must be in the same uniform

## **ARTICLE XXII NON PROFIT STATUS**

- Section 1 The Latin American Motorcycle Association was founded as a non-profit motorcycle association. It is each chapter's responsibility to do the following at such a time that each chapter deems it necessary for its proper operation:
- A) Establish articles of incorporation in their States or Country.
  - B) File for the proper non-profit tax filing status.
  - C) File tax returns in accordance with State and Federal laws.
    - a. Each chapter is responsible for the proper conduct and licensing of any and all fundraisers, raffles, or events that raise monies for their chapters and must do so in accordance with local, state and federal laws.

## **ARTICLE XXIII AMENDMENTS**

- Section 1 Amendments to these By-Laws can only be passed into law at the annual International meeting.
- Section 2 Since the members of the International Board are located across the globe, the International Board has the option to conduct conference calls or utilize the internet for communication purposes.
- Section 3 All members shall be notified of the International Committee's decision by their respective national committees and respective chapter committees.

**Latin American Motorcycle Association**

**International By-Laws**

**1977-2005**

\_\_\_\_\_ **INTERNATIONAL PRESIDENT**

**DATE** \_\_\_\_\_

\_\_\_\_\_ **INTERNATIONAL VICE-PRESIDENT**

**DATE** \_\_\_\_\_

\_\_\_\_\_ **CHAPTER PRESIDENT**

**DATE** \_\_\_\_\_

\_\_\_\_\_ **CHAPTER VICE-PRESIDENT**

**DATE** \_\_\_\_\_